

AHS Fencing Booster Club Board Executive Committee Meeting Minutes, 8/8/2023

Attendees:

- Atlee Breland
- Dawn Burgess
- Tish Robertson
- Chhavi Chabra
- Eddice Nguyen
- Pierre Ho
- Phoenix Hutto
- Coach Henry

6:45pm: Meeting was called to order by Eddice and quorum was present.

Board Composition:

- Board has received resignations from prior members Vanna Wilson and Diana Britton by email. Role of president and vice-president are now vacant. Phoenix Hutto remains as treasurer from prior leadership slate.
- 8 prospective board members, positions need to be decided. Role duties were discussed.
- Board meetings are open to any fencing parent or prospective parent
- Proposed Nominations:
 - Interim president: Eddice
 - carrying over from last year, will nominate another parent after first tournament as her child is no longer a member
 - VP: Pierre Yu
 - Treasurer: Phoenix Hutto
 - Secretary: open
 - Fundraising Chair: open
 - Uniform and Volunteer Chair: open
 - Fencing Time Live Chair: Don Hemelberg, Greg Breland (appointed non-voting positions)
- Dawn and Tish both declined the role of Secretary. Atlee volunteered to be nominated.
- Chhavi volunteered for Uniform Chair
- Dawn considered the role of Fundraising Chair (later declined via email)
- Tish is stepping down from the board as there is no open position of interest
- Eddice moved that the board approve the nomination slate. Phoenix seconded.
- All nominations were unanimously approved by voice vote.

Faculty Sponsorship:

- Club application has been submitted to Donna Byrd and she is willing to serve as faculty sponsor with reorganized board

Club Management:

- Coach Henry discussed the role of the booster club board and board harmony

- Tournament management is very satisfactory
- Attendance: current rules are working well, though band/orchestra conflicts create challenges for some kids

Communications and Secretary Role:

- Concerns raised about past years' communications being lacking for tournament info
 - We discussed communication challenges with GHSFL and other host schools
- Meeting minutes/bylaws being available on website: process improvements discussed

Parent Meeting:

- We discussed the parent meeting for new fencers, proposed to be held at Ocee Library
- We settled on OFC meeting for Coach Henry's convenience
- Parent email list established and Atlee agreed to send out welcome email
- Atlee to set up Google Form for information/roster

Dues:

- We have 21 returning fencers, have run different scenarios for new freshmen
- \$5500 carryover from previous year can be used to manage any shortfall to encourage new fencers and maintain suggested \$5K cushion w/ fundraising/volunteering
- Proposed dues of \$350 or \$375 were discussed
- Phoenix moved to set dues at \$350/\$375 for existing.
- Motion was approved unanimously by voice vote.

Discord and Communication:

- Proposed communication channels were discussed along with need for faculty sponsor oversight.
- Concerns were raised about Discord and liability/safety issues.
- Role clarification: Club (kids + sponsor + coach) determine how fencers will communicate with each other. Board chooses how we will communicate with parents and kids.

8:30pm: Eddice proposed meeting adjourned. Atlee seconded, unanimous agreement by voice vote.